Sequoia Career Academy School Site Council
School Site Council
Sequoia Career Academy Main Campus
1031 N. State Street * Ukiah, CA 95482
(707) 463-7080
February 7, 2024, @ 2:00 p.m.

Welcome! The agenda is provided for this annual/organizational meeting of the School Site Council of *Sequoia Career Academy*. Business of the Council is limited to these items and is conducted to adhere to legal mandates in conformance with Council By-laws. If you wish to speak or present written comments, please notify the chairperson. A copy of any items that are identified as "back-up" is available upon request.

I.   Welcome

      A. Welcome to the School Site Council 2023-2024/Call to Order/Roll Call of Elected

      B. Adoption of Agenda

II.   Annual/Organizational Meeting - Action Items

      A. Approval of Minutes of the December 6, 2023 meeting – Council members are requested to approve the minutes of the last meeting. (back-up)

III.   Discussion and Reports

      A. Review of the Local Control and Accountability Plan(LCAP) and Federal Addendum-The Council is requested to consider improvement strategies for incorporation into revisions of the LCAP for the 2023-2024 year.

      B. Review of Safety Plan

IV.   Public Comment for Items Not on the Agenda—The Council reserves 10 minutes for members of the public to address the Board on items not on the agenda and within its jurisdiction.

V.   Next Regular Meeting - Fall 2023, @ 2:00 p.m. @ SCA Main Campus.

VI.   Adjournment

Focusing on the future of every student

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I.   **Welcome**
    A. Welcome to the School Site Council 2023-2024/Call to Order/Roll Call of Elected

Illyana-Parent, Ron-Teacher, Alana-Teacher, Melinda-Admin, Stephanie-12th Grade, Brian-12th Grade, Katrina-Admin

    B. Adoption of Agenda

Illyana-1st, Alana-2nd, Unanimous

II. **Annual/Organizational Meeting - Action Items**
    A. Approval of Minutes of the October 4, 2023 meeting – Council members are requested to approve the minutes of the last meeting. (back-up)

Brian-1st, Katrina-2nd, Unanimous amongst those in attendance last meeting, as 2 not here abstained

III. **Discussion and Reports**
    A. Review of LCAP

Unduplicated are ELA, LowSocioEconomic, etc.

Learning Recovery/Equity Multiplier are new funding for Pandemic recovering- teacher time, programs, and reporting (Thrively, Marketing, Sports: are all examples of new offerings…if any more or different options are desired or known about please share them with Melinda at any time)

IV. **Public Comment for Items Not on the Agenda**—The Council reserves 10 minutes for members of the public to address the Board on items not on the agenda and within its jurisdiction.

Nobody in attendance for comments

V.   **Next Regular Meeting** - Wednesday, February 7, 2024, @ 2:00 p.m. @ SCA Main Campus.
VI. **Adjournment**

Focusing on the future of every student

Sequoia Career Academy LCAP Outline-DRAFT

2024-2025

Goals:

1. Improve the school's average score in ELA and math as measured on CAASPP to be above state average.
2. Increase number of students with a post-secondary career plan.
3. Increase the rate of unconditional promotions to the next grade
4. Foster a positive school climate

Actions to Achieve Goals:

1. **Ongoing purchase and implementation of standards-aligned curriculum, materials, equipment and activities. (#1, 3, 4)**
   - All curriculum, novels, workbooks, items for experiments, microscopes, calculators, etc. **(LCFF)**
   - All academic field trips and activities **(LCFF)**
2. **Provide technology access (hardware and software) and support for school operation and instructional use (#1, 2, 3, 4)**
   - All tech services (**LCFF**)
   - All software programs **(LCFF)**
   - All hardware for students and staff including computers, projectors, Chromebooks, printers, copiers, etc. **(LCFF)**
   - 5% Principal **(LCFF)**
   - 10% of Co-Executive Director **(LCFF)**
3. **Provide professional development on PD days or meetings, trainings, and collaborations to support curriculum alignment, improve instruction, and create a positive school climate (#1, 2, 3, 4)**
   - All PD on and off-campus costs including registration, staff time, and substitutes **(Title II then Ed. Effectiveness, then LCFF)**
4. **Continue to improve school activities that support a positive school climate** (#1, 2, 3, **4)**
   - Honor Assembly costs (rental, paper, employee time) **(ESSER)**
   - Promotion costs (rental, decorations, paper, cakes, awards, employee time) **(ESSER)**
   - All costs associated with assemblies, school events, and Spirit Week **(ESSER)**
   - Family Fun Night costs (**ESSER**)
   - Showcase costs **(ESSER)**
   - Community building field trips for students including staff, sub costs, field trip costs **(ESSER)**
   - School celebrations of success including staff, sub costs, field trip costs **(ESSER)**

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- Contracts with local organizations to provide enrichment activities and mental health services.**(LCFF)**
- 19% of Academic Services Coordinator **(LCFF)**
- 5% of Advisors for SEL curriculum implementation **(ESSER Learning Loss)**
- ==SEL curriculum **(ESSER Learning Loss)**==
- ==MTSS training **(Other state funding/MTSS grant)**==
- ==Increase sports offerings and improve fitness facilities==

5. **Provide after-school help hour conducted by the teacher, after-school tutorials, and after-school enrichment. (#1, 3, 4)**
    - 3% of teachers' time **(ESSER Learning Loss)**
    - 4-6 After school program in line with the ELOP **(ELOP)**
    - After school tutorial four times a week-4 hours Sr. Instructional Assistant **(ESSER Learning Loss)**
    - After-school electives **(ESSER)**

6. **Provide course recovery program (#1, 2, 3)**
    - 18% of Academic Services Coordinator **(LCFF)**
    - Course recovery software **(LCFF)**

7. **Continue Student Service Coordinator to plan academic and career field trips and speakers; provide grade monitoring and lunch tutorial; provide support for financial aid and scholarship applications; provide support for post-secondary applications. (#1, 2, 3, 4)**
    - 20% of Academic Services Coordinator **(LCFF)**

8. **Develop a career-focused educational program by continuing to offer a CTE pathway, dual enrollment courses on campus, career exploration classes, and college courses at Mendocino College. (#2, 3, 4)**
    - All of CTE teacher (36% of Co-Executive Director) and class materials, curriculum costs **(LCFF)**
    - All Mendocino College Fees and book costs **(LCFF)**
    - 9% of Principal's time **(LCFF)**
    - 5% of Academic Services Coordinator **(LCFF)**
    - ==Staff cost-business Spanish class (9% of Wilson), Life Skills (Bethany), College/Career Advisement (11th and 12th-grade advisement teachers)== **(LCFF)**

9. **Provide free breakfast and lunch to all students. (#1, 3, 4)**
    - Cost to WC/food **(LCFF)**
    - 4 hours of Campus Aid/Instructional Asst. time for transport **(LCFF)**
    - 5% of Campus Aid/Instructional Asst. time **(LCFF)**
    - 10% of Office Assistant's time **(LCFF)**

10. Provide safety provisions and equipment needed for on-campus learning. **(#4)**
    - Cost of staff and supplies for antigen testing **(ESSER)**
    - PPE costs **(ESSER)**
    - Supplemental cleaning costs **(ESSER)**

11. **Provide summer school and expanded grade 4-6 summer program. (#1, 3, 4)**
    - All staff supplemental costs **(LCFF)**

- ELOP summer program **(ELOP)**

12. Provide attendance monitoring and supports (#1, 2, **3,** 4**)**
- 10% of Principal's time **(LCFF)**
- 15% of Coordinator of Operations **(LCFF)**

13. Administer benchmark assessments including CAASPP Interims and Summatives, STAR Reading and STAR math, and the ASVAB. (#1**, 3)**
- 0.5% teacher time per core class that takes the interims (60 hours) **(ESSER Learning Loss)**
- 2% of Principal for set up, reporting, etc **(ESSER Learning Loss)**
- 5% cost of Renaissance Learning **(ESSER Learning Loss)**

14. Targeted counseling regarding grades and post-secondary options for low income pupils, ELL, foster and RFEP students. (#1**, 2,** 3, 4**)**
- 20% of Academic Services Coordinator **(LCFF)**

15. ELPAC testing and ELD instruction through small group pull-out. (#1, 3**)**
- 18% of English teacher **(LCFF)**

16. ELD support in English class. (#1, 3**)**
- All English classes **(LCFF)**

17. Provide tutor to support EL, foster, and socioeconomically disadvantaged students.(#1**, 3,** 4**)**
- Instructional Assistant **(LCFF)**

18. Provide embedded tutorial periods within the regular school day to support student success in all classes. (#1, 2, **3,** 4**)**
- Tutorial teachers **(Title I, IV)**

19. Provide Special Education program.(#1, 2, 3, 4)
- SPED teacher **(SPED pass-through and the LCFF)**
- SPED paraprofessional **(SPED pass-through and the LCFF)**
- SPED materials **(SPED pass-through and the LCFF)**
- Contract services for a school psychologist, school nurse, counseling, and any other necessary services. **(SPED pass-through and the LCFF)**

20. Hire temporary part-time intervention teacher to provide intervention support using research based curriculum as part of the CSI plan. (#1)

21. Provide new course options/curriculum that will bolster unduplicated pupils educational options/exposure/success (#5)
- 9% of Ethnic Studies teacher's time **(Equity Multiplier)**
- 36% of new CTE pathway teacher's time **(Equity Multiplier)**
- SEL software i.e. Thrively **(Equity Multiplier)**

Note: Bolded actions are designated as contributing to improved/increased services for unduplicated EL, Foster, and socioeconomically disadvantaged.