Sequoia Career Academy School Site Council
School Site Council
Sequoia Career Academy Main Campus
1031 N. State Street * Ukiah, CA 95482
(707) 463-7080
December 2, 2026, @ 2:00 p.m.

Welcome! The agenda is provided for this annual/organizational meeting of the School Site Council of *Sequoia Career Academy*. Business of the Council is limited to these items and is conducted to adhere to legal mandates in conformance with Council By-laws. Please notify the chairperson if you wish to speak or present written comments. A copy of any items identified as "back-up" is available upon request.

I. Welcome

A. Welcome to the School Site Council 2025-2026/Call to Order/Roll Call of Elected

Alana Gillespie (Certificated)

Mark Schott (Certificated)

Kerri Thies (Classified)

Joy Linn (Parent)

Edward Cannon (Parent)

Kayla Harnden (Student)

Alexis Waller (Student)

B. Adoption of Agenda

II. Annual/Organizational Meeting - Action Items

A. Approval of Minutes of the October 7, 2026, meeting – Council members are requested to approve the minutes of the last meeting. (back-up)

III. Discussion and Reports

A. Review of LCAP

IV. Public Comment for Items Not on the Agenda—The Council reserves 10 minutes for members of the public to address the Board on items not on the agenda and within its jurisdiction.

V. Next Regular Meeting - Wednesday, February 4, 2026, @ 2:00 p.m. @ SCA Main Campus.

VI. Adjournment

Sequoia Career Academy
School Site Council
Sequoia Career Academy Main Campus
1031 N. State Street * Ukiah, CA 95482
(707) 463-7080
October 7, 2026 @ 2:00 p.m.

Welcome! The agenda is provided for this annual/organizational meeting of the School Site Council of *Sequoia Career Academy*. Business of the Council is limited to these items and is conducted to adhere to legal mandates in conformance with Council By-laws. If you wish to speak or present written comments, please notify the chairperson. A copy of any items that are identified as "back-up" is available upon request.

VII. Welcome and Training

A. Welcome to the School Site Council 2026-2027
B. Call to Order
C. Roll Call of Members
   1. Alana Gillespie (Certificated) - Present
   2. Mark Schott (Certificated) - Present
   3. Kerri Thies (Classified) - Absent
   4. Joy Linn (Parent) - Absent
   5. Edward Cannon (Parent) - Present
   6. Kayla Harnden (Student) - Present
   7. Alexis Waller (Student) - Present
   8. Enaliah Ayala (Student) - Present
   9. Melinda Decker (Principal) - Present
D. Adoption of Agenda, Training by the Principal regarding actions required of the School Site Council Alexis motioned to approve, Mark seconded, unanimously approved.

VIII. Annual/Organizational Meeting - Action Items

A. Election of Officers
   - The Council is requested to elect a chairperson and vice-chairperson/secretary to serve until the next organizational meeting. - Melinda nominated Alexis for Chairperson, Kayla seconded, unanimously approved. Kayla nominated Alana as Secretary, Alexis seconded, unanimously approved.

B. Approval of Minutes of the February 11, 2026 meeting
   - Council members are requested to approve the minutes of the last meeting. (back-up) -Alexis motioned to approve the minutes, Kayla seconded, unanimously approved.
   - Adoption of Calendar 2026-2027
     - The Council is requested to approve October 7, 2026, as the date of the annual and organizational meeting, and December 2, 2026, and February 3, 2027, at 2:00 p.m. as meeting dates. -Kayla motioned to adopt the calendar, Enaliah seconded, unanimously approved.
   - Review and Adoption of Title I Parent Involvement Policy
     - The Council is requested to review the Charter Academy of the Redwoods Parent Involvement policy and revise it as needed to

adopt for the school. (back-up) -Mark motioned to approve, Alexis seconded, unanimously approved.

IX. Discussion and Reports

A. Review of state performance data - Enaliah motioned to approve, Alana seconded, unanimously approved.

X. Public Comment for Items Not on the Agenda—The Council reserves 10 minutes for members of the public to address the Board on items not on the agenda and within its jurisdiction.- No public comment.

XI. Next Regular Meeting - Wednesday, December 2, 2026, @ 2:00 p.m. @ SCA Main Campus.

XII. Adjournment - Kayla motioned to adjourn the meeting, Melinda seconded, unanimously approved.

Sequoia Career Academy LCAP Outline-DRAFT

2026-2027

Goals:

1. Improve the school's average score in ELA and math as measured on CAASPP to be above state average.
2. Increase number of students with a post-secondary career plan.
3. Increase the rate of unconditional promotions to the next grade.
4. Foster a positive school climate.

Actions to Achieve Goals:

1. **Ongoing purchase and implementation of standards-aligned curriculum, materials, equipment, and activities. (#1,** 3, 4**)**
    - All curriculum, novels, workbooks, items for experiments, microscopes, calculators, etc. **(LCFF)**
    - All academic field trips and activities **(LCFF)**
2. **Provide technology access (hardware and software) and support for school operation and instructional use (#1,** 2**,** 3, 4**)**
    - All tech services (**LCFF**)
    - All software programs **(LCFF)**
    - All hardware for students and staff, including computers, projectors, Chromebooks, printers, copiers, etc. **(LCFF)**
    - 5% Principal **(LCFF)**
    - 10% of Co-Executive Director **(LCFF)**
3. **Provide professional development on PD days or meetings, trainings, and collaborations to support curriculum alignment, improve instruction, and create a positive school climate (#1,** 2, 3, 4**)**
    - All PD on and off-campus costs including registration, staff time, and substitutes **(Title II then Ed. Effectiveness, then LCFF)**
4. **Continue to improve school activities that support a positive school climate (**#1, 2, 3, **4)**
    - Honor Assembly costs (rental, paper, awards, employee time) **(LCCF/ SSBG)**
    - Promotion costs (rental, decorations, paper, cakes, awards, employee time) **(LCCF/ SSBG)**
    - All costs associated with assemblies, school events, and Spirit Week **(LCCF/ SSBG)**
    - Family Fun Night costs **(LCCF/ SSBG)**
    - Showcase costs **(LCCF/ SSBG)**
    - Cultural Community Assemblies **(LCCF/ SSBG)**
    - Community building field trips for students including staff, sub costs, field trip costs **(LCCF/ SSBG)**

- School celebrations of success including staff, sub costs, field trip costs **(LCCF/ SSBG)**
- Contracts with local organizations to provide enrichment activities and mental health services. **(LCCF/ SSBG)**
- 9% of Academic Services Coordinator **(LCFF)**
- 5% of Advisors for SEL curriculum implementation **((LCCF/ SSBG)**
- **Increase sports offerings and improve fitness facilities (Equity Multiplier)**
- SEL curriculum **(LCCF/ SSBG)**
- MTSS training **(LCCF/ SSBG)**

5. **Provide after-school help hour conducted by the teacher, after-school tutorials, and after-school enrichment. (**#1, **3,** 4**)**
   - 3% of teachers' time **(ELOP)**
   - 4-6 After-school program in line with the ELOP (**ELOP)**
   - After-school tutorial two times a week **(ELOP)**
   - After-school electives **(ELOP)**
6. **Provide course recovery program (**#1, 2**, 3)**
   - 10% of Academic Services Coordinator **(LCFF)**
   - Course recovery software **(LCFF)**
7. **Continue Student Service Coordinator to plan academic and career field trips and speakers; provide grade monitoring and lunch tutorial; provide support for financial aid and scholarship applications; provide support for post-secondary applications.** (#1, **2**, 3, 4)
   - 10% of Academic Services Coordinator **(LCFF)**
8. **Develop a career-focused educational program by continuing to offer a CTE pathway, dual enrollment courses on campus, career exploration classes, and college courses at Mendocino College. (#2,** 3, 4**)**
   - All of the Dual-Enrollment/CTE pathway costs with MC, 36% of the Co-Executive Director, and class materials, curriculum costs **(LCFF)**
   - All Mendocino College Fees and book costs **(LCFF)**
   - 9% of Principal's time **(LCFF)**
   - 5% of Academic Services Coordinator **(LCFF)**
   - Staff cost-business Spanish class (9% of Wilson), Life Skills (Bethany), College/Career Advisement (11th and 12th-grade advisement teachers) **(LCFF)**
9. **Provide free breakfast and lunch to all students. (**#1, 3**, 4)**
   - Cost to WC/food **(LCFF)**
   - 4 hours of Campus Aid/Instructional Asst. time for transport **(LCFF)**
   - 5% of Campus Aid/Instructional Asst. time **(LCFF)**
   - 10% of Office Assistant's time **(LCFF)**
10. Provide safety provisions, facilities, and equipment needed for on-campus learning. **(#4)**
    - Expenses for staff and supplies needed to deliver first aid and other health-related services **(LCCF/ SSBG)**
    - PPE costs **(LCCF/ SSBG)**
    - Supplemental cleaning costs **(LCCF/ SSBG)**

- Security cameras, fire alarm, and other safety equipment **(LCCF/ SSBG)**
- Cost of the facility's maintenance and construction **(LCFF)**

11. **Provide summer school and expanded grade 4-6 summer program. (#1,** 3, 4**)**
    - All staff supplemental costs **(ELOP)**
    - ELOP summer program **(ELOP)**
12. **Provide attendance monitoring and targeted attendance interventions to support learning recovery. (**#1, 2**, 3,** 4**)**
    - 10% of Principal's time **(LCFF)**
    - 15% of Coordinator of Operations **(LCFF)**
13. Administer benchmark assessments including CAASPP Interims and Summatives, STAR Reading and STAR Math, IXL Diagnostic, and the ASVAB. (#1**, 3)**
    - 0.5% teacher time per core class that takes the interims (60 hours)
    - 4% of Principal for setup, reporting, etc **(LCCF/ SSBG)**
    - 5% cost of Renaissance Learning
14. **Targeted counseling regarding grades and post-secondary options for low-income pupils, ELL, foster, and RFEP students. (**#1**, 2,** 3, 4**)**
    - 10% of Academic Services Coordinator **(LCFF)**
15. **ELPAC testing and ELD instruction through small-group pull-out. (#1,** 3**)**
    - 18% of English teacher **(LCFF)**
    - EL program software
16. **ELD support in English class. (#1,** 3**)**
    - All English classes **(LCFF)**
17. **Provide a tutor to support EL, foster, and socioeconomically disadvantaged students. (**#1**, 3,** 4**)**
    - Instructional Assistant **(LCFF)**
18. **Provide embedded tutorial periods within the regular school day to support student success in all classes.** (#1, 2**, 3,** 4**)**
    - Tutorial teachers **(Title I, IV)**
19. **Provide Special Education program.(#1, 2, 3, 4)**
    - SPED teacher **(SPED pass-through and the LCFF)**
    - SPED paraprofessional **(SPED pass-through and the LCFF)**
    - SPED materials **(SPED pass-through and the LCFF)**
    - Contract services for a school psychologist, school nurse, counseling, and any other necessary services. **(SPED pass-through and the LCFF)**
20. **Provide intervention support using identified curriculum and materials, delivered by an intervention teacher and/or paraprofessionals. (#1)**
    - **24% of pull-out teacher's time (Equity Multiplier)**
    - **Cost of curriculum/supplies (Equity Multiplier)**
21. **Increase art offerings and supplies. (#4)**
    - Contracts with local organizations (SPACE) to provide enrichment activities **(Prop 28)**
    - Art/Tutorial period (Bevilacqua) **(Prop 28)**
    - Additional art materials **(Prop 28)**

22. Purchase and implement attendance monitoring curriculum/technology to support learning recovery. (#1, 3, 4)
    - Attendance Academy Program (**LREBG**)
    - Train staff on the Attendance Academy Program. (**LREBG**)
    - 8% of Principal's time to implement **(LRBEG)**
    - Staff time to implement and utilize the Attendance Academy.

Note: Bolded actions are designated as contributing to improved/increased services for unduplicated EL, Foster, and socioeconomically disadvantaged.